

CONFIRMED MINUTES

TKHS BOARD OF TRUSTESS MEETING

At the **Board Meeting** on **14 Feb 2022** these minutes were **confirmed with the following changes:**

\$200K budgeted towards property.

Name:	Te Kuiti High School
Date:	Monday, 24 January 2022
Time:	6:00 pm to 6:50 pm
Location:	Te Kuiti High School Boardroom, 21 Hospital Road, Te Kuiti 3910
Board Members:	Hilary Karaitiana (Chair), Gareth Williams, Jo Randle, Nikki Taylor, Rhys Brown, Teagan Houchen
Attendees:	Lee Taylor

1. Opening Meeting

1.1 Confirm Minutes

1.2 Interests Register

2. Major Decisions and Discussions

2.1 Budget 2022

2022 Board Meetings - The Principal has set the dates from now until December - tried to make it the 3rd week of each month.

2021 Financial update - at the moment the Principal doesn't have the figures from D Hill (The School Office). At the end of 2021 we were on track.

The 2022 budget is based very much on last year's budget.

\$50K budgeted for normal school capital purchases

\$200K budgeted towards Property

Comments from the Board: Looks like a really good budget - a good starting point for us to move forward. This budget really fits with what we need to do to get the school updated, engaging students and making it an inviting place that students want to be in and learn in.



Budget 2022 - Approved

Resolution: The Te Kuiti High School Board of Trustees has accepted the 2022 Budget as tabled.

All in favour? - yes

Decision Date: 24 Jan 2022

Mover: Hilary Karaitiana

Secunder: Teagan Houchen
Outcome: Approved

2.2 General Update

Enrolments - We currently have 30-35 enrolment forms received so far. Slow beginning however we are expecting more this week.

Teacher Only Day - There is a staff planning day this Friday 28 January 2022. We need to change what we do and how we learn as opposed to the content. Gaining confidence of our parents/caregivers and the community. Under the new traffic light setting, schools won't be closing. It will come down to how we manage and what we put in place.

Covid Planning & Preparation - Isolating of staff and students and operations/processes need to be discussed. We will work with what the Ministry guidelines are that put in place for us. A cluster of teachers isolating at the same time could be a problem because we don't have the relief pool. Hybrid learning must involve how you can learn from home. Change how the students work. It will be a long process to work through.

Red Traffic Light - what are we required to do? Mandatory mask wearing and social distancing. No visitors on site.

Year 9 Camp - may still go ahead however we have to work through that with the provider. If we are the only group there it can be treated as if we were at school. If they allow members of the public or another group booking at the same time - then the traffic light rules will apply.

Vaccine Pass for Students - We cannot ask if students are vaccinated. However, a vaccine pass is required to participate in sports. If Swimming Sports goes ahead, only those with vaccine passports can enter the pool complex. We are going to have to look at all of these regulations and how we are going to manage them.

Public Notice - Do we have a panui for our parents/community? The Principal and Deputy Principal have created a panui which will go out today.

Ten Year Cyclical Maintenance Plan (Painting of school buildings) - this plan is important and a requirement for our financial audit. The Principal to check with T Foy regarding plan completion in 2021.

2021 NCEA - results are out. The Principal will provide the results for the Board. Covid had a bigger impact on the students in 2021. It's a complex area that needs more work. The things we put in place, over time, will make improvements.

Staffing - Interviews are happening this week.

Stadium Update - meeting last Friday was very good with Ngati Rora regarding the naming of the new gymnasium and carvings etc. Narratives behind it. Will incorporate education and wellbeing including the gifting of the land and local histories. Another meeting coming up soon where they will be appointing a project manager to drive it. Thursday we have a pre-site meeting to go over the final bits and pieces. End of February is when building starts.

2.3 Flooring - 4 Ailsa Street



New flooring in 4 Ailsa Street, Te Kuiti

Resolution: To approve the quote \$10K from Murray Hunt Furnishers for new carpet and vinyl.

All in favour? - Yes

Decision Date: 24 Jan 2022
Mover: Hilary Karaitiana
Secunder: Nikki Taylor
Outcome: Approved

G Williams has advised that the property requires ventilation in the bathroom and kitchen. Also, a heat pump is required.

Caretaker's House 19 Hospital Rd - this property also requires inspecting. It is not owned by the school and is managed by Colliers International. The Board may need to advocate on behalf of the Teacher who is occupying the property as it is in a poor state and requires some work. Especially the bathroom.

3. Board Annual Work Plan

3.1 Board Annual Work Plan 2022



Create the Board Annual Work Plan 2022

Meet with the Principal to create the Board Annual Work Plan for 2022

Due Date: 21 Feb 2022

Owner: Hilary Karaitiana

4. Close Meeting

4.1 Close the meeting

Next meeting: Board Meeting - 14 Feb 2022, 6:00 pm

Signature: _____

Date: _____