

# CONFIRMED MINUTES

## TKHS BOARD OF TRUSTEES MEETING



At the **TKHS Board of Trustees Meeting** on **3 Apr 2024** these minutes were **confirmed as presented**.

<b>Name:</b>	Te Kuiti High School
<b>Date:</b>	Monday, 26 February 2024
<b>Time:</b>	6:00 pm to 8:00 pm (NZDT)
<b>Location:</b>	Te Kuiti High School Boardroom, 21 Hospital Road, Te Kuiti 3910
<b>Board Members:</b>	Avi Mudaliar, Gareth Williams, Marama Shearer, Nikki Taylor, Sarah McElroy
<b>Attendees:</b>	Lee Taylor
<b>Apologies:</b>	Hilary Karaitiana (Chair), Alton Matthews

### 1. Opening Meeting

#### 1.1 Opening Karakia & Nomination of Presiding Member

Three nominations received for Hilary Karaitiana. No quorum therefore voting will be delayed for the next Board meeting, 25 March 2024.

#### 1.2 Interests Register

#### 1.3 Confirm Minutes

**Strategic Plan & Budget 2024 12 Feb 2024**, the minutes were confirmed as presented.



#### Previous meeting minutes

*Motion:* Previous meeting minutes held on 12 February 2024 are approved as tabled.

<b>Decision Date:</b>	26 Feb 2024
<b>Mover:</b>	Nikki Taylor
<b>Seconder:</b>	Sarah McElroy
<b>Outcome:</b>	Approved

#### 1.4 New board member

## 2. Major Decisions and Discussions

### 2.1 OnGuard Security - CCTV Quote

No quorum - this will be voted on by flying minute.

## 3. Board Annual Work Plan

### 3.1 Charter & Strategic Plan - Analysis of Variance

### 3.2 Strategic Aims

1. Strategic goals - cycle through each one
2. Tracking & target documents - how we can include as many students as possible. The Principal can provide data on those as we go through the year.

### 3.3 Policy

Update:

- Information has gone out to parents. We have until the end of term one to put the new policy in place.

Forward:

- These policies will be tabled again at the next meeting.

### 3.4 Property

### 3.5 Human Resources

### 3.6 New Initiatives

## 4. Actions from Previous Meetings

### 4.1 Action List

Due Date	Action Title	Owner
29 May 2023	Year 13 Hoodies <b>Status:</b> On Hold	Marama Shearer
29 May 2023	Combined Policy Review Uniform <b>Status:</b> In Progress	Sarah McElroy
16 Oct 2023	EOY Reports 2023 <b>Status:</b> Not Started	Gareth Williams
30 Nov 2023	Hautu Document added <b>Status:</b> Completed on 24 Apr 2024	Lee Taylor
26 Feb 2024	Water Leak Follow-up <b>Status:</b> Not Started	Hilary Karaitiana

## 5. Management Reports

### 5.1 Principal's Report

#### Results:

#### Main points:

- Level 1 wasn't as good as predicted.
- Level 2 - there were really good results at Level 2. Best results within the last 5 years.
- Level 3 - Year 13 students that stayed to the end of the year did really well.
- Keep tracking above the green line
- Level 1 Maori students doing well. There is still a disparity at Level 3. Comparatively to other schools, we are doing really well. This years goal is to do better.
- Male/Female disparities - we are closing the gap. Stand-out area was University Entrance.
- An area we'd like to put a spotlight on, over the long term is endorsements. Our data compared nationally is poor. We'd like to see some improvement over the long term in this area.
- Strategic goals - cycle through each one
- Tracking & target documents - how we can include as many students as possible. He can give data on those as we go through the year
- Staffing
- Roll numbers
- Attendance update
- Property - water leak update

No quorum therefore the motion to accept the Principal's Report will be tabled at the next meeting in March 2024.

### 5.2 Finance Report

No quorum - this will be voted on by flying minute.

## 6. Other Business

### 6.1 Schedule of Delegations

No quorum - this will be voted on by flying minute.

### 6.2 Correspondence

### 6.3 Destruction of Annual Records

No quorum - this will be voted on by flying minute.

### 6.4 Transport Network Group

### 6.5 Alternative Education

## 7. Close Meeting

### 7.1 Close the meeting

**Next meeting:** TKHS Board of Trustees Meeting - 3 Apr 2024, 6:00 pm

Signature: *H Karaitiana*

Date: 03-APR-2024